College Application Tracking Sheet 2015

Please complete one tracking sheet per application

Student's Name:_____ **Date to Counselor:** _____

College/University Name:_____

College/University Application Deadline: _____

□ **Early Decision** □ **Early Action**
□ **Regular Decision** □ **Rolling Admission**

Transcript Fee Required? □ **Yes** □ **No** *After first 5 apps,* ***$ 5 per application*** □ Check # _____ □ Cash

Application Type:

□ Common Application
□ College Specific Application
□ CUNY Application *"High School Transcript Request Form" Must Be Printed & Attached from CUNY Portal*
□ SUNY Application *Proof of SOAR Supplement must accompany as well*

DATE SUBMITTED ONLINE: _____

Application Payment Type: □ Submitted Online*
**Proof of payment must accompany this form*

□ Check
Amount: _____
Check # _____

□ Fee Waiver
□ Attached
□ Online

Essay: □ Submitted Online **Paper copy to counselor required*

Activity Sheet/Resume: *Not Required, but suggested* □ Submitted Online* □ Attached
**Must be saved on Naviance as "Final Draft 2015"*

Additional Materials: (i.e. Art portfolio, Music CD, etc.) _____
(Required only for specific some majors/programs) □ Submitted Online □ Attached □ None

<u>Recommendations</u>

Teacher Rec #1: _____ **Teacher Rec #2** _____
(Teacher's Name) (Teacher's Name)

* ***College Specific Applications Teacher Evaluation*** *forms will need to be printed, signed and given directly to the teacher(s)*

Outside Recommendation: _____ □ Submitted Online by **Recommender***
(Not Required) (Name and Relationship to You) □ To be Submitted by **Counselor***
**Recommender must e-mail copy to counselor*

(for Guidance office use only)

□ **Teacher Rec #1** □ Online
□ **Teacher #1 CA Eval** □ Attached

□ **Teacher Rec #2** □ Online
□ **Teacher #2 CA Eval** □ Attached

□ **Counselor Rec** □ Online
□ **Common App SSR** □ Attached

Date Sent or Mailed: _____
□ eDocs □ SENDedu □ Other